

# WELCOME NEW HIRE

We are pleased to provide you with the following resources to guide you through the enrollment process.



### ENROLLMENT DEADLINE

New hires are required to log in to THEbenefitsHUB to enroll or decline benefits for themselves and eligible dependents within **30 days** of employment. (30 day window still applies if your hire date is during Open Enrollment)



### HOW TO ENROLL

1. [www.mybenefitshub.com/mckinneyisd](http://www.mybenefitshub.com/mckinneyisd)

2. **CLICK LOGIN**

3. ENTER USERNAME & PASSWORD

**Username:** Employee ID **Default Password:** District Password

For username & password assistance, please contact the Help Desk at 469-302-4048 or support@mckinneyisd.net



### DOWNLOAD THE APP

Get access to benefits 24/7

FBS APP: Text **"FBS MCKINNEY"** to **(800)583-6908**

### SCAN QR CODE



Please note: You cannot be logged into your phone & the website at the same time. You must log out of one before being able to access the other

### Important Tips

- **INTERACTIVE BENEFIT GUIDES** 24/7 access to a mobile friendly summary of your benefits with interactive videos and digital resources.
- **BENEFIT WEBSITE** Your complete benefits resource for all plan brochures, provider resources, enrollment tools, and benefits support.
- **TRSCUSTOMERSERVICE** Call BCBS of TX at 866-355-5999 for TRS Medical specific questions.
- Please choose carefully. Due to IRS regulations you cannot change your elections until the next Open Enrollment period, unless you have a Qualifying Life Event.

### Need assistance with enrollment in the HUB?

For personalized service, your dedicated Benefits Specialist is available to assist with your enrollment and answer your benefit questions.

FBS Call Center: (866) 914-5202 *\*Se Habla Español*  
Monday - Friday, 8AM to 6PM CST  
Email: [contactus@fbsbenefits.com](mailto:contactus@fbsbenefits.com)

### Service Questions?

For assistance after enrollment (ID cards, claims, etc.) use the Contact Us feature on the benefit website or call (866) 914-5202