

McKinney ISD Student Transfer Petition Form

A petition for transfer is defined as a parental request for a student to attend a campus other than the one he/she is zoned to attend. All parents wishing to transfer their student(s) to another campus must complete a petition form. A transfer request does not take the place of the campus enrollment.

Legal Name of Student: Last _____ First _____

Student's Birth Date _____ Grade Level for 21-22 _____ ID# _____

Does the student receive: Special Services? _____ Bilingual/ESL Services? _____

Zoned Campus _____ Petition to Transfer to _____

Reason for Petition (attach supporting documentation if applicable):

Name of Parent/Guardian: Last _____ First _____

Address: _____ City: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

I understand that, if approved, the transfer is granted conditionally on student behavior and attendance, including tardies. Issues with either discipline or attendance may result in the transfer being revoked.

I understand that transportation to the requested school is my responsibility.

_____ Date

_____ Parent/Guardian Signature

Submit petition form to:

Elena Rodriguez
 #1 Duvall Street
 McKinney, TX 75069
erodriguez@mckinneyisd.net
 Phone # 469-302-4208

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Office Use Only

Date Received: _____

Reviewed by: **McKinney ISD Office of Administrative Services**

Final Decision: Approved ___ Denied ___

Reason for Denial: Did Not Meet Guidelines ___ Did Not Meet Deadline ___

Date Parent Notified: _____

Method: In Person ___ Mail ___ E-mail ___ Phone ___