

Valid School Year \_\_\_\_\_

**McKinney Independent School District  
School Health Services  
Diabetes Individualized Health Plan (IHP)**

A copy of medical orders must be attached to this IHP. Please address all areas of the plan. All communication regarding your student's diabetes care will be communicated in writing. Insulin changes will ONLY be accepted via the MISD Parent Request-Insulin Change Form. Student information will not be accepted verbally, over the phone, or by text message.

**Student Information:**

Student's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ ID \_\_\_\_\_

Grade: \_\_\_\_\_ Homeroom Teacher: \_\_\_\_\_

Date of Diabetes Diagnosis: \_\_\_\_\_

**Condition:** Diabetes Type 1 \_\_\_\_\_ Diabetes Type 2 \_\_\_\_\_

**Medication:** Insulin Pump \_\_\_\_\_ Insulin Injections \_\_\_\_\_ Oral Medications \_\_\_\_\_

**Diabetes Management and Treatment Plan:** Dated \_\_\_\_\_ Physician \_\_\_\_\_

**Emergency Contact Information:**

**Parent/Guardian OR Relationship to Student:** \_\_\_\_\_

Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

**Blood Glucose Monitoring:**

Manufacturer and model of student's blood glucose meter: \_\_\_\_\_

Parent(s) provide(s) all supplies for procedures and treatment. Initials \_\_\_\_\_

**BG Testing Supplies** \_\_\_\_\_ **Juice/Carbs Tabs/Gel** \_\_\_\_\_ **Ketone Testing Strips** \_\_\_\_\_ **Pump Supplies** \_\_\_\_\_ **Insulin** \_\_\_\_\_

**Glucagon** \_\_\_\_\_ **Snacks** \_\_\_\_\_

**McKinney ISD Standard for Rounding Insulin with Shot Therapy (unless specified otherwise from the healthcare provider):**

- Round down to the nearest whole number if the amount of insulin to be administered is .4 and below
- Round up to the nearest whole number if the amount of insulin to be administered is .5 or higher

**Hyper/Hypoglycemia:**

If feeling Hypo/Hyperglycemic in class, student will check blood glucose: **in class** \_\_\_\_\_ **in clinic** \_\_\_\_\_

**Hypoglycemia (low blood sugar) Treatment (see MD orders)**

Usual symptoms of hypoglycemia: \_\_\_\_\_

**Hyperglycemia (high blood sugar) Treatment (see MD orders)**

Usual symptoms of hyperglycemia: \_\_\_\_\_

\*\*\*CARBOHYDRATES/LUNCH WILL NOT BE WITHHELD FOR ANY REASON.\*\*\* Initials \_\_\_\_\_

**Ketones:**

If ketones moderate or greater, student must go home unless specific orders are received from physician. Initials \_\_\_\_\_

**Continuous Glucose Monitors:**

All treatment of glucose and insulin administration by a campus nurse or other trained MISD personnel will be based upon a diabetic finger stick only and not solely upon the CGM alarms or notices - UNLESS physician's orders, including specific blood glucose ranges and treatment protocols, have been received and the device utilized is FDA approved for the student's age. \*\*\*\*The Parent Request for School Personnel to Access Continuous Glucose Monitoring via an On-line Computer Application or Program form must be signed and specific physician's orders attached.\*\*\*\*

**Type of Insulin Pump/Infusion Set:** (if applicable) \_\_\_\_\_

**Field Trip and/or any School Related Activity Instructions:** (IF UNLICENSED DIABETIC CARE ASSISTANT IS NEEDED PARENT MUST NOTIFY SCHOOL NURSE NO LATER THAN **2 WEEKS PRIOR TO THE ACTIVITY**).

FIELD TRIPS INCLUDE: Overnight Camp, UIL events, Day Trips, Special Olympics, After-School Activities. Initials \_\_\_\_\_

**Plan for Extracurricular Activity:** \_\_\_\_\_

**Exercise and Sports:**

A fast-acting carbohydrate provided by parent should be available at the site of exercise or sports **Yes/No**

Student should not exercise if blood glucose level is below \_\_\_\_\_ mg/dl or above \_\_\_\_\_ mg/dl or if moderate to large urine ketones are present.

**Meals and Snacks Eaten at School:**

Lunch Time \_\_\_\_\_ bring lunch (with carbohydrates calculated) \_\_\_\_\_ buy lunch \_\_\_\_\_

Bolus before lunch (See physician's order): **Yes/No** Exceptions: \_\_\_\_\_

Snack Time: \_\_\_\_\_ Bolus before snack (See physician's order): **Yes/No** Exceptions: \_\_\_\_\_

Foods to avoid, if any: \_\_\_\_\_

Instructions for when food will be provided to the class (e.g., as part of a class party or food sampling event): \_\_\_\_\_

Printed Parent Name \_\_\_\_\_

Parent Signature \_\_\_\_\_

Initials \_\_\_\_\_

Date \_\_\_\_\_

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Student's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ ID \_\_\_\_\_

**EMERGENCY PROCEDURES:**

**Insulin utilizing Continuous Insulin Pump Therapy (physicians pump failure orders MUST be included):  
If the insulin pump/pod becomes disabled it is a medical emergency-call the parent/guardian immediately. If the parent cannot be reached, 911 will be called.**

If parent or parent designee **CAN** arrive within 30 minutes, ketones and blood glucose will be checked and monitored until parent/designee arrival. If parent **CANNOT** arrive within 30 minutes, follow pump failure orders.

\*\*\*In accordance with MISD policy, MISD personnel will not perform medical actions required less than four times/day at school. This includes, but is not limited to; pump reinsertion, basal rate changes and/or calibration of the CGM. **Initials** \_\_\_\_\_

PLEASE INCLUDE BASAL RATES IN CASE OF EMERGENCY:

Basal rates: \_\_\_\_\_ to \_\_\_\_\_  
\_\_\_\_\_ to \_\_\_\_\_

**GLUCAGON:** should be given if the student is unconscious, having a seizure (convulsion), or unable to swallow. If glucagon is required, administer it promptly. Then call 911 (or other emergency service) and the parents/guardian.

**504 Accommodations**

I understand my child may be eligible for 504 accommodations. Please initial one of the following.

- \_\_\_\_\_ I am interested in learning more about 504 accommodations.
- \_\_\_\_\_ My student is already serviced by 504 accommodations. The last 504 meeting date was \_\_\_\_\_.
- \_\_\_\_\_ I am not interested in pursuing 504 accommodations at this time.

**Student/Family Goals for this School Year:**

Student will increase self-management as evidenced by:

- 1. \_\_\_\_\_ Date of Completion \_\_\_\_\_
- 2. \_\_\_\_\_ Date of Completion \_\_\_\_\_
- 3. \_\_\_\_\_ Date of Completion \_\_\_\_\_

Position	Name	Phone
School Nurse		
UDCA/Trained Staff		
UDCA/Trained Staff		
UDCA/Trained Staff		

I give permission to the school nurse, unlicensed trained diabetes personnel, and other designated staff members of McKinney ISD to perform and carry out the diabetes care tasks as outlined in this Diabetes Individualized Health Plan/HICIS. I understand that if at any time the supervising adult believes my child's life is in danger, Emergency Medical Services (911) will be activated, and I agree that my insurance carrier or I will assume the responsibility for all costs incurred as a result. I understand that the School District, Board of Trustees, and District employees shall not be held responsible for damages or injuries resulting from administration of this medication.

*I consent to the release of medical information contained on this form to school officials who have a legitimate educational interest in the information, according to MISD Board Policy and the Family Education and Privacy act. I give permission for the release of confidential information regarding my child's specific health problems to third parties, other than school officials, as required to facilitate medical care and/or treatment of my child. I authorize the nurse and the prescribing physician to confidentially discuss or clarify this medication order and to discuss the student's response to the prescribed medication as needed per law (Nurse Practice and Medical Practice Acts of Texas).*

Printed Parent Name \_\_\_\_\_ Parent Signature \_\_\_\_\_ Initials \_\_\_\_\_ Date \_\_\_\_\_

Reviewed & accepted as IHP by MISD Campus RN \_\_\_\_\_ (Nurse signature/date)

**The following medication was destroyed due to failure to pick up the medication prior to the last day of school, medication was discontinued or medication was picked up by parent:**

Medication(s) name & amount disposed \_\_\_\_\_ Time \_\_\_\_\_ Date \_\_\_\_\_

RN Signature: \_\_\_\_\_ Witness Signature: \_\_\_\_\_

**OR**

Medication(s) name & amount picked up \_\_\_\_\_ Parent signature and date \_\_\_\_\_

Valid School Year \_\_\_\_\_

**McKinney Independent School District  
School Health Services  
Health Condition Information Sheet**  
(For general staff use, copy and distribute as needed)



Student's Name \_\_\_\_\_ D.O.B. \_\_\_\_\_

Condition \_\_\_\_\_ Grade \_\_\_\_\_

Physician's Name \_\_\_\_\_ Phone # \_\_\_\_\_

Parent's Name(s) \_\_\_\_\_ Home Phone # \_\_\_\_\_

Street Address \_\_\_\_\_ Work Phone # \_\_\_\_\_

Employer \_\_\_\_\_ Cell/Mobile # \_\_\_\_\_

Emergency Contact #1 \_\_\_\_\_ Phone # \_\_\_\_\_

Emergency Contact #2 \_\_\_\_\_ Phone # \_\_\_\_\_

If signs or symptoms of the above condition are noted, please take the following steps:

A) If this happens: \_\_\_\_\_

Then do this: \_\_\_\_\_

B) If this happens: \_\_\_\_\_

Then do this: \_\_\_\_\_

C) If this happens: \_\_\_\_\_

Then do this: \_\_\_\_\_

Please circle one of the following to indicate the level at which this student can perform this care.

Independently

Needs Assistance/Supervision

Cannot do for self

Additional Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

The IHP has been reviewed and discussed by the school nurse &/or parent/guardian & have listed the above information as staff awareness and individualized student information to expedite the care of the student during times when a school nurse may not be readily available. **The campus RN may also complete this form when information from the physician or parent has not been received and a teacher/substitute teacher needs to be advised of a medical condition & steps to ensure safety during times when a school nurse may not be readily available.**

School RN's Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Optional Parent Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Optional MD Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_