Equipment Loan Agreement	
Date loan originated:	
From Campus:	**To Campus:**
From Department:	**To Department:**
Item/Description:	
Brand:	
Model#:	**District Inventory #**
Serial #:	
When item is being loaned out:	
Loaning Teacher: _____(Signed) Date:_____	
Receiving Teacher: _____ (Signed) Date:_____	
Notes:	
When item is being returned to original campus:	
Returned by: _____(Teacher) Date:_____	
Received by: _____ (Teacher) Date:_____	